

**Public Works
Learning Works Charter School
MINUTES**

**SPECIAL MEETING
October 10, 2023
4:30 pm**

**90 North Daisy Avenue
Pasadena, CA 91107**

Zoom Meeting Information
<https://us02web.zoom.us/j/88479176609>

Meeting ID: 884 7917 6609

Call in: (669) 900-9128

- I. **Call to Order** (4:42pm)
Roll Call Present: Michelle Bravo, Dominick Correy, Fabian Debora, Nicole Jacquemin, Kathy Lesley, Eddie Newman and Lauren O’Neill. **Staff Present:** Mikala Rahn, Tomoko Patrick and Patty O’Driscoll.
- II. **Review and Approval of Agenda** – Lauren O’Neill moved and Kathy Lesley seconded to approve the agenda. Approved 7 – 0.
- III. **Public Comment**

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

IV. Action Items

Approve purchase 285 & 293 E. Woodbury Rd., Altadena, CA 91001 with Webster Foundation funding and ERC funds to be paid back.

Board provided with list of items needed from the current owner for a complete representation of the property. Of the items listed, only half of the documents have been received to date. Board also provided with the Letter of Intent from Allstar Financial Services, Inc. outlining the loan terms. Webster Foundation will provide \$600,000 in three installments of \$200,000 over three years. The first installment will be received in 2023, the second in 2024 and the final installment will be in 2025. Given the full amount is not immediately available, Employee Retention Credit (ERC) funds are

unrestricted and will be used as the down payment and the Webster Foundation will pay back the ERC over time. Public Works plans to approach foundations such as the Pasadena Community Foundation, Keck and Weingart over the next year to apply for funding to help renovate and pay down the mortgage.

Dominick Correy moved and Kathy Lesley seconded to approve the purchase with Webster Foundation funding and ERC funds to be paid back. Approved 7 – 0.

V. Adjournment (5:12pm)