

**Public Works
Learning Works Charter School
MINUTES**

**REGULAR MEETING
September 26, 2023
4:30 pm**

I. Call to Order (4:35 pm)

Roll Call Present: Dave Banis, Dominick Correy, Nicole Jacquemin, Kathy Lesley, Eddie Newman and Lauren O’Neill. Staff present: Mikala Rahn, Patty O’Driscoll, and Tomoko Patrick.

II. Review and Approval of Agenda – Information Item 1 moved to last item under Information Items. Dominick Correy moved and Kathy Lesley seconded the agenda. Approved 6 – 0.

III. Public Comment

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

IV. Approval of Board Minutes from June 27, 2023

Dominick Correy moved and Dave Banis seconded to approve the Minutes from June 27, 2023. Approved 6 – 0.

V. Action Items

1) Approve Michelle Bravo appointment to Board

Board provided with Michelle Bravo’s qualifications based on her experience and past history as a Chaser® for Learning Works.

Dominick Correy moved and Kathy Lesley seconded to approve the appointment of Michelle Bravo to the Board. Approved 6 – 0.

2) Public Works 2022 Audit

Board provided with copy of the Public Works 2022 Audit.

Dominick Correy moved and Dave Banis seconded to approve the Public Works 2022 Audit as presented. Approved 6 – 0.

VI. Information Items

1) Board Recruitment

Board members Dominick Correy, Kathy Lesley and Lauren O'Neill met to discuss Board development and recruitment strategies. Board matrix was developed and members were asked to complete the matrix individually and submit their responses to Lauren O'Neill by October 6. A Board study session will be scheduled on November 14 at 4:30pm.

2) Finance Update and Discussion

Board provided with the 2022-23 Learning Works Unaudited Actuals budget, the 2023-24 Learning Works budget and the Non-classroom Based Funding Application update. The next time Learning Works will submit the Funding Application will be February 1, 2025 based on the 2023-24 school year. Primary areas of concern remain regarding meeting/exceeding the 40% certificated staff to revenues percentage and drawing down reserves.

Board provided a financial summary of Public Works at August 31, to explore options given a December 15, 2025 mortgage loan maturity date. The loan balance is currently \$1.3M. The plan is to pay down \$500,000 in 2023 and approach foundations like Keck and Weingart to pay down an additional \$500,000 in 2024. We will revisit this at the December meeting.

3) Housing Investment

There is a potential housing opportunity in Altadena that would serve as youth housing for Learning Works students. It is a five-unit compound on Woodbury Road selling for \$1.67M. Currently all five units are occupied and is expected to be a cash-positive investment. There is no plan to evict any of the tenants as the plan to convert and renovate the compound to suit youth housing will take additional funding and time.

Mikala Rahn will approach the Webster Foundation since they were ready to provide \$800K in a prior effort to purchase the building next door to the Pasadena campus for middle school programming. If the Webster Foundation cannot provide financial support, the housing opportunity described above will be tabled.

4) Invest in a Dropout Update October 26, 2023

Board members are encouraged to help sell tickets and donate auction items for the event. In addition to the annual fundraiser, upcoming events include the Foothill Restaurant fundraiser (October 4) and Art Night (October 13).

5) Charter Term one-year extension per SB 114 (signed 7/10/23) and other school updates

Board provided with CDE letter dated July 21, 2023 pertaining to the extension of charter school terms. Learning Works' term has been extended to June 30, 2025.

In addition, Board provided with Start of School 2023-2024 agenda for staff as well as the 2023-2024 School Safety Plan Overview Presentation.

6) Uniform Complaint Form

Board provided with Quarterly Report on Uniform Complaints 2022-2023 submitted to LACOE for Quarter 1 (July 1 to September 30), Quarter 2 (October 1 to December 31) and Quarter 3 (January 1 – March 31). No complaints have been reported in any of the above mentioned quarters.

7) LW Data/WASC Indicators

Board provided with copy of Learning Works' School Data and Accountability Presentation as well as reports on student demographics, STAR reading & math results, and statewide testing results.

VII. **Adjournment** (6:05pm)