

**Public Works  
Learning Works Charter School  
MINUTES**

**REGULAR MEETING  
February 20, 2024  
5:00 pm**

- I. Call to Order (5:08 pm)**  
**Roll Call Present:** Dave Banis, Dominick Correy, Nicole Jacquemin, Kathy Lesley, Eddie Newman and Lauren O’Neill. Staff present: Mikala Rahn, Patty O’Driscoll, and Tomoko Patrick.
- II. Review and Approval of Agenda** – Eddie Newman moved and Kathy Lesley seconded the agenda. Approved 6 – 0.
- III. Public Comment**

This is an opportunity for any member of the public to address the Board on matters pertaining to the school district that are not listed on the agenda. For items on the Agenda, the public will have an opportunity to address the Board when that item is acted upon. Unless otherwise determined by the Board, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes total input on any item.

- IV. Approval of Board Minutes from December 19, 2023**  
Lauren O’Neill moved and Kathy Lesley seconded to approve the Minutes from December 19, 2023. Approved 6 – 0.
- V. Action Items**
- 1) 2023-24 Comprehensive School Safety Plan  
Board provided with 2023-24 Comprehensive School Safety Plans for both the Pasadena campus and the Homeboy resource center in Boyle Heights. Opportunities for input and information was provided at parent meetings held at both site. Both plans include information on how to administer both Narcan and the Epi Pen, as well as legislation concerning firearm safety and prevention of access to firearms.  
**Dave Banis moved and Eddie Newman seconded to approve the 2023-24 Comprehensive School Safety Plan as presented. Approved 6 – 0.**
  - 2) Learning Works 2022-23 Audit  
Board provided with 2022-23 Audit. No audit findings and reserve and financial position for the school continued to be strong given concerns related to declining enrollment and general school finances.  
**Kathy Lesley moved and Lauren O’Neill seconded to approve the**

**Learning Works 2022-23 Audit. Approved 6 – 0.**

**VI. Information Items**

- 1) Midyear LCAP Annual Implementation Report  
Board reviewed and discussed the Midyear LCAP Annual Implementation Presentation and Report. 2024-27 LCAP development will occur this spring for adoption in by July 1.
- 2) 990 PW Tax Filing  
Board provided with copy of 990 tax return for Public Works for 2022.
- 3) Housing Project Update  
Board provided with schedule of expenses for the Woodbury property for the months of January and February 2024. Property is being managed by McIntire Kingstone, a referral from Mark Abernathy. Expenses are currently exceeding rental income by approximately 10%. Decrease in expected income attributed to garage not being rented. The plan is to form a housing committee in trimester 3. Invitation to submit an application to the Keck Foundation is due July 1, 2024.
- 4) Safety Grant Update  
Board provided with abstract of the Bipartisan Safer Communities Act Stronger Connections Grant Program. The total grant award has been updated to be \$600,000 over four years.
- 5) Remaining meetings: April 23, June 18 and June 25, 2024  
In addition to the remaining meetings, Board members were given the date of graduation as being June 4, 2024.
- 6) Pasadena Community Foundation Year in Review & Investment Briefing presentation - FYI  
Board provided with copy of presentation to the Pasadena Community Foundation by Vanguard Institutional Advisory Services.

**VII. Adjournment (6:06 pm)**